

Dear members of the ICB,

I have the pleasure to confirm you that the next General Assembly of our Bar Association will take place in Valencia, Spain on the 3rd and 4th February of the coming year.

In this email you will find all the necessary information in order to prepare your attendance. You will be informed of any update or change that may occur in relation to the GA and the Elections.

This Assembly will count on the presence of the President of the International Criminal Court, Ms Silvia Fernández de Gurmedi, who will expose and share her vision and opinion about International Criminal Justice, as well as the presence of Mr Herman von Hebel, Registrar of the International Criminal Court.

We remind you that in order to exercise the right to vote in the Assembly and Elections you need to be up-to-date with the payment of your membership fee.

From the Secretary, we are entirely at your service to answer your questions so don't hesitate to contact us if you have any doubt.

Here you will find enclosed, the 7 documents that need to be completed in order to attend the Assembly and Elections of February 2017. We kindly encourage you to send them back via email before the 20th January 2017 to: <u>lauravericat@bpi-icb.com</u> and/or <u>luciasalvador@bpi-icb.com</u>

1st: Order of the Day

This document is temporary. It will be updated as the date of the Assembly and the Elections approaches and the information, the topics and the timeline for each of the activities will be completely defined.

2nd: Registration Form

In this document you will find all the information about the Assembly. We highly recommend you to return it duly completed as soon as possible. This will allow you to benefit from the new payment methods for this Assembly

3rd: Application Form Candidates for the Council

In order to represent the lawyers of this Bar Association and before the Court, it is necessary to be an elected member of the Council. Members of the Council can present their candidacy to be a member of the Executive Committee and between this members a President for the next two years will be elected.

4th: Official Document to Delegate the Vote - PROXY

For all those members who won't be able to attend to the Assembly you have the possibility to give your opinion and exercise your Right to vote through this form, you can delegate your vote to any member of the Bar Association that will be present in the Elections

5th: Application Form Appointment of a Representative

This document belongs only to Collective Members of our Bar Association. It has to be completed in the case that the official representative person of your Association cannot arrive and attend to the Assembly or the Elections. You will have to specify correctly who will be the person replacing your representative and which is his/her position in your Association.

6th: Template for a Reform Proposal of the Statutes

In this document, we provide you with the Link to enter the website of the ICB, along with the instructions to access the section where you will find the Statutes of our Bar Association. In the same document you will find a space in which you can suggest the changes that you believe are necessary and convenient.

7th: Hotels Information

In this last attached document we provide you with all the information about the hotels that are collaborating with us and therefore will have a special treatment with you all as well as they will provide you with all the relevant information about the city and its services.

Best regards,

Rohe Philie .

Roxanne Helme, Q.C. ICB Co-President

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David Lévy ICB Co-President